



Accident and Emergency (A&E) Department Questionnaire

What is the survey about?

This survey is about your **most recent** visit to the Accident and Emergency Department at the hospital named in the letter enclosed with this questionnaire. This department may also be referred to as casualty or A&E.

Who should complete the questionnaire?

The questions should be answered by the person named on the front of the envelope. If that person needs help to complete the questionnaire, the answers should be given from his/her point of view – not the point of view of the person who is helping.

Completing the questionnaire

For most questions, please tick clearly inside one box using a black or blue pen. For some questions you will be instructed that you may tick more than one box.

Sometimes you will find the box you have ticked has an instruction to go to another question. By following the instructions carefully you will miss out questions that do not apply to you.

Don't worry if you make a mistake; simply cross out the mistake and put a tick in the correct box.

Please do not write your name or address anywhere on the questionnaire.

Questions or help?

If you have any questions, please call the helpline number given in the letter enclosed with this questionnaire.

**Taking part in this survey is voluntary.
Your answers will be treated in confidence.**

ARRIVAL AT THE ACCIDENT & EMERGENCY DEPARTMENT

Please remember, this questionnaire is about your **most recent** visit to the Accident and Emergency Department (A&E) of the NHS Trust named in the accompanying letter.

1. Before your most recent visit to A&E, had you previously been to A&E about **the same condition** or something related to it?

- 1 Yes, within the previous week
2 Yes, between one week and one month earlier
3 Yes, more than a month earlier
4 No
5 Don't know / can't remember

2. Who advised you to go to the A&E Department? (Tick **ONE** only – if more than one option applies, tick the **MAIN** source of advice)

- 1 The ambulance service
2 A doctor or nurse at a walk-in centre or minor injuries unit
3 A GP out of hours service
4 A GP from my local surgery
5 Some other health professional (e.g. NHS Direct nurse)
6 Somebody else (e.g. friend, relative, colleague)
7 No-one, I decided that I needed to go
8 Don't know / can't remember

Travelling by ambulance

3. Were you taken to the hospital in an ambulance?

- 1 Yes → **Go to 4**
2 No → **Go to 6**

4. How well do you think the ambulance service and A&E staff worked together?

- 10₁ Very well
6.7₂ Fairly well
3.3₃ Not very well
0₄ Not at all well
-₅ Don't know / can't remember

5. Once you arrived at hospital, how long did you wait with the ambulance crew before your care was handed over to the A&E staff?

- 10₁ I did not have to wait
10₂ Up to 15 minutes
6.7₃ 16 – 30 minutes
3.3₄ 31 – 60 minutes
0₅ More than 1 hour but no more than 2 hours
0₆ More than 2 hours
-₇ Don't know / can't remember

Reception

6. Were you given enough privacy when discussing your condition with the receptionist?

- 10₁ Yes, definitely
5₂ Yes, to some extent
0₃ No
-₄ I did not discuss my condition with a receptionist

WAITING

7. How long did you wait before you **first spoke** to a nurse or doctor?

- 10₁ 0 -15 minutes
6.7₂ 16 - 30 minutes
3.3₃ 31- 60 minutes
0₄ More than 60 minutes
-₅ Don't know / can't remember

8. From the time you first arrived at the A&E Department, how long did you wait **before being examined** by a doctor or nurse?

- 10₁ I did not have to wait → **Go to 10**
- 8₂ 1-30 minutes → **Go to 9**
- 6₃ 31-60 minutes → **Go to 9**
- 4₄ More than 1 hour but no more than 2 hours → **Go to 9**
- 2₅ More than 2 hours but no more than 4 hours → **Go to 9**
- 0₆ More than 4 hours → **Go to 9**
- ₇ Can't remember → **Go to 9**
- ₈ I did not see a doctor or a nurse → **Go to 10**

9. Were you told **how long** you would have to wait to be examined?

- 10₁ Yes, but the wait was **shorter**
- 10₂ Yes, and I had to wait about as long as I was told
- 5₃ Yes, but the wait was **longer**
- 0₄ No, I was not told
- ₅ Don't know / can't remember

10. Overall, how long did your visit to the **A&E Department** last?

- 10₁ Up to 1 hour
- 8.3₂ More than 1 hour but no more than 2 hours
- 6.7₃ More than 2 hours but no more than 4 hours
- 5₄ More than 4 hours but no more than 6 hours
- 5₅ More than 6 hours but no more than 8 hours
- 3.3₆ More than 8 hours but no more than 12 hours
- 1.7₇ More than 12 hours but no more than 24 hours
- 0₈ More than 24 hours
- ₉ Can't remember

DOCTORS AND NURSES

11. Did you have **enough time** to discuss your health or medical problem with the doctor or nurse?

- 10₁ Yes, definitely → **Go to 12**
- 5₂ Yes, to some extent → **Go to 12**
- 0₃ No → **Go to 12**
- ₄ I did not see a doctor or nurse → **Go to 18**

12. While you were in the A&E Department, did a doctor or nurse explain your condition and treatment in a way you could understand?

- 10₁ Yes, completely
- 5₂ Yes, to some extent
- 0₃ No
- ₄ I did not need an explanation

13. Did the doctors and nurses listen to what you had to say?

- 10₁ Yes, definitely
- 5₂ Yes, to some extent
- 0₃ No

14. If you had any anxieties or fears about your condition or treatment, did a doctor or nurse discuss them with you?

- 10₁ Yes, completely
- 5₂ Yes, to some extent
- 0₃ No
- ₄ I did not have anxieties or fears

15. Did you have confidence and trust in the doctors and nurses examining and treating you?

- 10₁ Yes, definitely
- 5₂ Yes, to some extent
- 0₃ No

16. Did doctors or nurses talk in front of you as if you weren't there?

0₁ Yes, definitely

5₂ Yes, to some extent

10₃ No

17. If your family or someone else close to you wanted to talk to a doctor, did they have enough opportunity to do so?

10₁ Yes, definitely

5₂ Yes, to some extent

0₃ No

--₄ No family or friends were involved

--₅ My family or friends did not want or need information

--₆ I did not want my family or friends to talk to a doctor

YOUR CARE AND TREATMENT

18. While you were in the A&E Department, how much information about your condition or treatment was given to **you**?

5₁ Not enough

10₂ Right amount

5₃ Too much

0₄ I was not given any information about my condition or treatment

19. Were you given enough privacy when **being examined or treated**?

10₁ Yes, definitely

5₂ Yes, to some extent

0₃ No

20. If **you** needed attention, were you able to get a member of medical or nursing staff to help you?

10₁ Yes, always

5₂ Yes, sometimes

0₃ No, I could not find a member of staff to help me

10₄ A member of staff was with me all the time

--₅ I did not need attention

21. Sometimes in a hospital, a member of staff will say one thing and another will say something quite different. Did this happen to you in the A&E Department?

0₁ Yes, definitely

5₂ Yes, to some extent

10₃ No

22. Were you involved as much as you wanted to be in decisions about your care and treatment?

10₁ Yes, definitely

5₂ Yes, to some extent

0₃ No

--₄ I was not well enough to be involved in decisions about my care

TESTS

23. Did you have any tests (such as x-rays, scans or blood tests) when you visited the A&E Department?

₁ Yes → **Go to 24**

₂ No → **Go to 27**

24. Did a member of staff explain **why you needed** these test(s) in a way you could understand?

10₁ Yes, completely

5₂ Yes, to some extent

0₃ No

25. Before you left the A&E Department, did you get the **results** of your tests?

- 10 ₁ Yes → **Go to 26**
0 ₂ No → **Go to 27**
-- ₃ I was told that the results of the tests would be given to me at a later date → **Go to 27**
-- ₄ Don't know / can't remember → **Go to 27**

26. Did a member of staff explain the **results of the tests** in a way you could understand?

- 10 ₁ Yes, definitely
5 ₂ Yes, to some extent
0 ₃ No
-- ₄ Not sure / can't remember

PAIN

27. Were you in any pain while you were in the A&E Department?

- ₁ Yes → **Go to 28**
₂ No → **Go to 29**

28. Do you think the hospital staff did everything they could to help control your pain?

- 10 ₁ Yes, definitely
5 ₂ Yes, to some extent
0 ₃ No
---₄ Can't say / don't know

HOSPITAL ENVIRONMENT AND FACILITIES

29. In your opinion, how clean was the A&E Department?

- 10 ₁ Very clean
6.7 ₂ Fairly clean
3.3 ₃ Not very clean
0 ₄ Not at all clean
-- ₅ Can't say

30. How clean were the toilets in the A&E Department?

- 10 ₁ Very clean
6.7 ₂ Fairly clean
3.3 ₃ Not very clean
0 ₄ Not at all clean
-- ₅ I did not use a toilet

31. While you were in the A&E Department, did you feel threatened by other patients or visitors?

- 0 ₁ Yes, definitely
5 ₂ Yes, to some extent
10 ₃ No

32. Were you able to get suitable food or drinks when you were in the A&E Department?

- 10 ₁ Yes
0 ₂ No
10 ₃ I was told not to eat or drink
0 ₄ I did not know if I was allowed to eat or drink
-- ₅ I did not want anything to eat or drink

LEAVING THE A&E DEPARTMENT

33. What happened at the end of your visit to the A&E Department?

- ₁ I was admitted to the same hospital → **Go to 42**
₂ I was transferred to a different hospital or to a nursing home → **Go to 42**
₃ I went home → **Go to 34**
₄ I went to stay with a friend or relative → **Go to 34**
₅ I went to stay somewhere else → **Go to 34**

Medications (e.g. medicines, tablets, ointments)

34. Before you left the A&E Department, were any **new** medications prescribed for you?

1 Yes → Go to 35

2 No → Go to 37

35. Did a member of staff explain **the purpose** of the medications you were to take at home in a way you could understand?

10 1 Yes, completely

5 2 Yes, to some extent

0 3 No

-- 4 I did not need an explanation

36. Did a member of staff tell you about **medication side effects** to watch for?

10 1 Yes, completely

5 2 Yes, to some extent

0 3 No

---4 I did not need this type of information

Information

37. Did a member of staff tell you when you could **resume your usual activities**, such as when to go back to work or drive a car?

10 1 Yes, definitely

5 2 Yes, to some extent

0 3 No

-- 4 I did not need this type of information

38. Did hospital staff take your **family or home situation** into account when you were leaving the A&E Department?

10 1 Yes, completely

5 2 Yes, to some extent

0 3 No

-- 4 It was not necessary

-- 5 Don't know / can't remember

39. Did a member of staff tell you about what **danger signals** regarding your illness or treatment to watch for after you went home?

10 1 Yes, completely

5 2 Yes, to some extent

0 3 No

-- 4 I did not need this type of information

40. Did hospital staff tell you **who to contact** if you were worried about your condition or treatment after you left the A&E Department?

10 1 Yes

0 2 No

-- 3 Don't know / can't remember

41. As far as you know, was your GP given all the necessary information about the treatment or advice that you received in the A&E Department?

10 1 Yes

0 2 No

-- 3 Don't know

-- 4 No information was needed

OVERALL

42. Overall, did you feel you were treated with respect and dignity while you were in the A&E Department?

10 1 Yes, all of the time

5 2 Yes, some of the time

0 3 No

43. Overall...

I had a very poor experience

I had a very good experience

0 1 2 3 4 5 6 7 8 9 10
0 1 2 3 4 5 6 7 8 9 10

44. While in the A&E Department, did you ever see any posters or leaflets explaining how to complain about the care you received?

10 ¹ Yes

0 ² No

-- ³ Don't know/ can't remember

ABOUT YOU

45. Are you male or female?

¹ Male

² Female

46. What was your **year** of birth?

(Please write in)

e.g.

1	9	3	4
---	---	---	---

1	9		
---	---	--	--

47. What is your religion?

¹ No religion

² Buddhist

³ Christian (including Church of England, Catholic, Protestant, and other Christian denominations)

⁴ Hindu

⁵ Jewish

⁶ Muslim

⁷ Sikh

⁸ Other

⁹ I would prefer not to say

48. Which of the following best describes how you think of yourself?

¹ Heterosexual / straight

² Gay / lesbian

³ Bisexual

⁴ Other

⁵ I would prefer not to say

49. Do you have any of the following long-standing conditions? (TICK ALL THAT APPLY)

¹ Deafness or severe hearing impairment
→ Go to 50

² Blindness or partially sighted
→ Go to 50

³ A long-standing physical condition
→ Go to 50

⁴ A learning disability
→ Go to 50

⁵ A mental health condition
→ Go to 50

⁶ A long-standing illness, such as cancer, HIV, diabetes, chronic heart disease, or epilepsy
→ Go to 50

⁷ No, I do not have a long-standing condition
→ Go to 51

50. Does this condition(s) cause you difficulty with any of the following? (TICK ALL THAT APPLY)

¹ Everyday activities that people your age can usually do

² At work, in education or training

³ Access to buildings, streets or vehicles

⁴ Reading or writing

⁵ People's attitudes to you because of your condition

⁶ Communicating, mixing with others or socialising

⁷ Any other activity

⁸ No difficulty with any of these

51. How many times (including this one) have you visited an A&E department **as a patient** in the last 12 months?

¹ This was the only time

² 2 – 3 times

³ 4 – 5 times

⁴ 6 or more times

⁵ Don't know / can't remember

52. To which of these ethnic groups would you say you belong? **(Tick ONE only)**

a. WHITE

- 1 English/Welsh/Scottish/Northern Irish/
British
- 2 Irish
- 3 Gypsy or Irish Traveller
- 4 Any other White background,
write in...

b. MIXED / MULTIPLE ETHNIC GROUPS

- 5 White and Black Caribbean
- 6 White and Black African
- 7 White and Asian
- 8 Any other Mixed/multiple ethnic
background, **write in...**

c. ASIAN / ASIAN BRITISH

- 9 Indian
- 10 Pakistani
- 11 Bangladeshi
- 12 Chinese
- 13 Any other Asian background,
write in...

**d. BLACK / AFRICAN / CARIBBEAN / BLACK
BRITISH**

- 14 African
- 15 Caribbean
- 16 Any other Black / African / Caribbean
background, **write in...**

e. OTHER ETHNIC GROUP

- 17 Arab
- 18 Any other ethnic group,
write in...

ANY OTHER COMMENTS

If there is anything else you would like to tell us about your experiences in the A&E Department, please do so here.

Was there anything particularly good about your visit to the A&E Department?

Was there anything that could have been improved?

Any other comments?

THANK YOU VERY MUCH FOR YOUR HELP

Please check that you answered all the questions that apply to you.

Please post this questionnaire back in the FREEPOST envelope provided.

No stamp is needed